



**DALHOUSIE**  
UNIVERSITY

**Residence Life**

# Residence Community Living Guide

**Truro**

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# Residence at Dalhousie

Each year Residence Life at Dalhousie welcomes students from around the world to join a vibrant and exciting community on campus. Residence is a place where students meet lifelong friends, learn about themselves and others and have an amazing experience guided by a team of professional staff and student leaders focused on creating a **community of care and concern**.

Many of the students living in residence at Dal are away from home, living independently for the first time. From the outset students are supported to co-create a community charter with others on their floor that promotes **well-being** and creates an **inclusive** living environment where everyone feels they **belong** and can contribute. A community charter will include residents' own commitments to each other to build a vibrant and respectful living community that supports their own unique needs. Students will have opportunities to engage in a variety of **fun** events and programs in residence led by student leaders, where they can meet people and explore new interests.

Residence is a **learning space**. It's expected that students will make mistakes and that sometimes these will have an impact on the community. Through regular community meetings facilitated by live-in student leaders, residents will develop skills to respectfully and honestly have conversations about what's going well, as well as how to respond to issues that may arise to ensure the well-being of their communities.

Residence Life strives to make sure students have the best year possible in residence. Our work is guided by these core commitments:

## ► **Residence is a fun, once in a lifetime experience.**

We know that residents are excited to be at Dal and we love that energy! We'll do our best to create opportunities for students to build meaningful friendships and memories.

## ► **We co-create respectful and inclusive communities of care and concern.**

Guided by anti-oppressive principles, residence is a place where students feel they belong and that they matter. Students will develop skills to care for each other and share responsibility to create an inclusive culture with support from us.

## ► **Residence feels like home and focuses on the well-being of the community.**

Home is a place where students can be themselves and experience a safe community. Safety can look or feel different for everyone, community safety means we focus on ensuring a collective experience of safety and security in residence. We work proactively and responsively to create an experience where students can be well, and we also work with students one on one to understand and address individualized needs if concerns arise. Residents have a role to play too in taking care of each other and are encouraged to reach out to a student leader or professional staff member if they (or someone they know) need help or support navigation.

## ► **We understand the importance of learning, growth and transformation.**

Living in residence is a huge transition, students are expected to make mistakes or experience struggles. We know that students are learning who they are and how they relate to others in real time and we believe that there is a way back to community when harm has occurred for most people who are willing to learn and grow. Our role is to help students when they need it, to connect them to resources and supports on campus and wherever possible ensure students have the opportunity to remain in residence unless they are impacting community safety in a way that we cannot address through a supported resolution plan.

## ► **We take a realistic approach to harm reduction - because we care about people first.**

We know that some students will engage in risky behaviours, including substance use while they live in residence. Our first priority when responding to concerns of this nature will be to ensure students and the community are ok. Later, we'll work responsively to follow up and create plans that support healthy behaviour and repair any harm caused. Our goal is to create an environment where students can seek help safely for themselves or others.

Living in Dalhousie's residence communities is not for everyone. Living in a collective community-centered environment requires a shared commitment. Residence Life will make every effort to support those students who choose to stay in residence or cannot remain in our community because they negatively impact others as they transition off-campus.

**The Residence Community Living Guide applies to all students living in residence (residents).** In accepting to stay in a Dalhousie residence for the applicable academic term, and signing the Dalhousie Residence Agreement, you (the Resident) are stating agreement to abide by the rules and regulations and understand that failure to do so will lead to the consequences set forth by the Residence Community Living Guide.

# Supports & Resources in Residence

At Dalhousie there is an integrated team of professional and student staff who all play an important part in creating an excellent year in residence. From student leaders to our custodians and food service partners, every staff member in residence matters and is an integral part of our community. Please get to know the amazing staff people in your building - remember to say 'hi' and treat them with dignity and respect.

## Student Leaders in Residence

Student Leaders in Residence support students and build community in residence.

### Community Housing Leader (CHL)

Community Housing Leaders are students selected by Residence Life to support residents and create a safe and engaged community. They are trained in peer mentoring, conflict mediation, community development, leadership, and much more. They are knowledgeable about campus resources and can refer residents to the best place to get additional support. The Community Housing Leaders are readily available in their community throughout the day and are on duty and available each evening. You can contact your student leaders by phone/text during evening duty hours:

- Fraser House: 902-890-2261
- Chapman House: 902-890-3060
- Trueman House: 902-890-9058

### Housing Programming & Sustainability Leader

The Housing Programming & Sustainability Leader acts as a liaison between Residence Life, the Office of Sustainability and Students. They will engage residents in social and educational activities throughout the year, including the Aggies at Night activities and events and the ECOlympics competition.

### Guest Sign-in Staff

Guest Sign-in Staff are responsible for building access control during high traffic times, 7:00pm – 2:00am, Thursday–Saturday.

### House Council

Each house council has the objective to promote house spirit and a healthy co-educational lifestyle by encouraging social interaction within the house and across the Agricultural campus. They act as a mediator between residents and the remainder of the University community while overseeing, supporting, and organizing house activities.

## Residence Staff

### Residence Life Dons

Residence Life Dons (RLD) are part-time, professional live-in staff responsible for establishing an inclusive residence community that provides feedback, mentoring and support to residents through various interactions such as educational programming, team leadership and development and student staff supervision, managing the community standards and crisis response. An RLD is on duty every evening of the week, and 24/7 on weekends and holidays. Questions or concerns can be sent to [residencelife.ac@dal.ca](mailto:residencelife.ac@dal.ca) or visit the RLD during scheduled hours.

### Residence Life Manager

Residence Life Managers (RLM) are full-time, professional live-in staff responsible for establishing a strong residence community, managing the community standards, and crisis response. An RLM is on-duty in a rotation with a RLD to assist students and Student Leaders in Residence. RLM are responsible for supervisory tasks for RLD's and Student Leaders in Residence. Questions or concerns can be directed to [residencelife.ac@dal.ca](mailto:residencelife.ac@dal.ca) or visit the office of the RLM on campus during office hours, M-F 8:00am – 4:00pm.

### Assistant Director, AC Housing and Campus Connections

The Assistant Director, AC Housing and Campus Connections is responsible for all administrative, educational, and supervisory tasks for all Residence Life Managers. The Assistant Director AC Housing and Campus Connections ensures our buildings are well maintained and in good working order. Questions or concerns about Residence can be directed to Caitlyn Hutchison [Caitlyn.hutchison@dal.ca](mailto:Caitlyn.hutchison@dal.ca)

### Residence Office

Residence Office staff are here to assist with all your housing needs. From processing applications, room assignments for all buildings, residence deposits, requesting a room transfer, withdrawing from residence, exam extensions, and holiday stays. You can reach the Residence Office through email at [residence.ac@dal.ca](mailto:residence.ac@dal.ca).

### Dalhousie Security

Concerns about personal or community safety should be reported to your Residence Life Team or Dalhousie Security. Dalhousie Security can be reached at 902-893-4190. Residents are also encouraged to download the DalSafe app.

### Building Facilities

Building Facilities Staff include Facilities Management staff who ensure our buildings are well maintained and in good working order.

### Custodial Services

Custodial Services staff are visible and important members of our community responsible for maintaining the cleanliness of the common spaces (hallways, washrooms, etc.) in residence. Please note, Custodial Services are not responsible for cleaning student rooms – that is a job for residents!

### Food Services

Food Services staff keep our communities fed by operating our Dining Halls on campus. [Food Services](#) can assist you with dietary needs to support students who would like additional guidance or help navigating the residence meal plan.

## Accommodations

Dalhousie Residence Life recognizes that some students may have practices or medical requirements that may put them in conflict with the Residence Community Living Guide. This includes, but is not limited to, smudging, candles for religious practices, etc.

**If a resident requires an accommodation, please contact your Residence Life Don or Residence Life Manager to assist with requesting an accommodation** before engaging in any behaviours contrary to the Residence Community Living Guide. This may require a formal accommodation agreement from the Student Accessibility Centre. To learn more about accessibility/ accommodations at the Agricultural Campus, please contact [accessAC@dal.ca](mailto:accessAC@dal.ca).



## Community Meetings

All members of the residence community are expected to attend scheduled Community Meetings throughout the academic year. Community Meetings promote healthy residence spaces by inviting residents to come together, discuss issues that matter and explore engagement opportunities on campus.

In September, all residence students will co-create Community Charters that encapsulate the values, norms and expectations of their specific community. Throughout the year, students are welcome to refer to the Charter and revisit it as a tool for building and sustaining healthy residence communities. Most meetings will be facilitated by CHLs to support connection, promote resources and share engagement opportunities at Dalhousie. Your assigned CHL can share when your next meeting is scheduled.

Depending on the needs of the community, Residence Life may call the community together for a responsive Community Meeting that was not previously scheduled. In these cases, students will be notified in advance and additional members of the campus community may be present. Community Meetings are designed to support the transition to university and all meetings are scheduled outside of typical class times. If you have a conflict with the time of your meeting, please reach out to your CHL.

## Roommate agreements & relationships

Having a roommate can be one of the most positive aspects of your experience living in the Dalhousie Residence community. However, building a positive relationship with your new roommate(s) takes time and effort. We strongly recommend that all students living in residence with a roommate (including those who knew their roommate(s) before moving into residence) complete a Roommate Agreement to establish commitments and shared norms, and create a general understanding of how you will successfully share your space.

All conflicts between roommates should be addressed by the involved parties wherever possible. CHLs, Dons, and the RLM can provide you with tips, tools, support, and guidance on how to approach conflicts or disagreements.

Having roommates from a background different than yours should be an opportunity to learn and explore a new culture. For students experiencing roommate conflict rooted in cultural difference, Residence Life staff are there to assist you to get to know your roommate and understand your differences. Racism and mistreatment of your roommate due to cultural ignorance and/or insensitivity causes harm, is unacceptable and is considered a violation of our Community Standards.

## Communities within Residence

### Single Gender

We recognize a student's right to self-identify their gender and/or gender identity. Students are assigned their room based on their self-identified gender and/or gender identity, not their assigned sex at birth.

We offer female identifying spaces in each residence building. Only students who self-identify as female, non-binary, or transgender can indicate on their application that they would like to live in this community. Only students who self-identify as female may live in this space.

We aim to create an environment where those who are living here feel comfortable and safe as a female identified, non-binary, or trans person sharing spaces with others who indicated that they wanted to live in this unique area within residence. This includes sharing washrooms and shower spaces, hallways, and stairwells.

This may include assigned roommates, neighbours, and assigned student leaders who also identify as female, non-binary, or transgender.

We also offer Single Gender (Male-Identified-Only) space in Fraser House. Only students who self-identify as male, non-binary, or transgender can indicate on their application that they would like to live in this community. Only students who self-identify as male may live in this space.

Please note: There are no restrictions or limitations on the gender or gender identity of guests to this assigned living area, or to the Dalhousie employees, support staff, and emergency services who may be present.

### Quiet Communities

Living within a large, vibrant, residence community can be a lot for the senses. We offer Quiet Communities in each residence building for those who want to live in a quieter environment. Students living in Quiet Communities are responsible for maintaining a 24-hour quiet environment, with any agreed upon relaxed hours reflected in the community charter they co-create.

Regular quiet hours in all Dalhousie Agricultural Campus residence are from 10:00 pm – 8:00 am Sunday through Wednesday, 11:00 pm – 8:00 am Thursday, and from 1:00 am – 8:00 am Friday and Saturday. Extreme noise is never permitted in any residence area. All our communities expect a reasonable level of quiet to be able to sleep and study and we require all our students to respect the needs of others.

This expectation will also apply to all guests who visit these communities, they are asked to respect the residents in this community.



# Residence Community Standards

Dalhousie's Residence Community Standards have been created with intention, to ensure that all residents feel safe and supported in residence spaces. Categories may overlap and intersect, and we understand that situations have nuances which require open dialogue and thoughtful resolutions. We encourage students to build relationships with their neighbours and have conversations about respect and community living.

If a resident has been impacted by the actions of another residence student or their guest, we encourage them to seek out the help of an CHL or professional staff member in Residence Life who can offer advice or guidance on where to go for help. We encourage students to address some more minor issues like noise etc. by talking to their neighbours early, either one on one or by discussing concerns that affect the community at regular community meetings. Residence Life staff can also assist students in developing skills related to having conversations with neighbours.

However, we recognize that some situations may be uncomfortable or potentially harmful for students or the residence community, and require intervention from Residence Staff.

## Residence Community Standards Record

Allegations that a student has violated the Residence Community Standards are documented in incident reports by Residence Life. The details of an allegation can be brought forward by any student leader and/or professional staff member of the Residence Life team, Dalhousie Security, and/or members of our facilities, Contract Security and custodial staff. Any behaviours witnessed/reported through online platforms, including social media, may be used by Residence Life as the basis of an allegation.

**If students are found to be in violation of the Residence Community Standards, they will be assigned points on their residence record.** An individual's Residence Community Standards history begins the day they move into residence, and is applicable for the remaining academic year. The Residence Office will maintain a record of points accrued. Points reset on August 31 at 11:59pm. A resident's history can be reviewed if they are applying to residence the following academic year.

Any violations of the Residence Community Standards will not appear on a student's transcript, and an individual's Residence Community Standards history is separate from the academic record and other University policies, including the Code of Student Conduct and the Sexualized Violence Policy. However, behaviour by members of the residence community may be addressed under **Dalhousie's Code of Student Conduct** in circumstances where alleged conduct would violate more than one policy.

## Complex Behaviours & Limits of Support

The safety, health, and well-being of all members of our residence community is our priority. However, residence is not intended to be a medical or therapeutic environment. In specific cases, there is a limit to the extent of support that can be provided. The Residence Life team collaborates with **Dalhousie Agricultural Campus' Student Health Wellness Centre** and other support services on campus and in the community, including Emergency Health Services.

Complex behavior is described as behaviour that is not necessarily a violation of the Residence Community Standards by nature, but is complicated by significant/contributing factors that negatively impact or threaten a resident or the residence communities' well-being.

To support the safety and well-being of all residents, individuals may not decline a medical assessment by Emergency Health Services when Residence Life or Security Services determine it is necessary. Additionally, when Emergency Health Services deems medical care essential, residents are expected to accept the assistance offered. If care is declined, a follow-up conversation will be arranged with the Residence Life Manager to ensure appropriate support is in place. Situations will be reviewed on a case-by-case basis. In specific cases, it may be determined that residence is not an appropriate living situation for the extent of support required by a student.

## Right of Entry to Residence Rooms

Residence Life team members or university staff (including Student Leaders, Facilities Staff, Security Services, Custodial Services, etc.) have the right to enter a resident's room in the following situations:

- In an emergency where the safety, health and wellbeing of a resident or the residence building is at risk
- When staff have reasonable grounds to believe that there is a violation of the Residence Community Standards taking place
- For the purpose of cleaning, maintenance, or inspections
- When the Resident has submitted a Maintenance Request Form (MRF)
- Advance notice of entry may not always be possible

For all maintenance, custodial and residence staff, the protocol for entering student rooms is as follows:

1. Knock loudly on the door, declare you are with FM Maintenance/custodial/residence life, wait 10 seconds between knocks.
2. Knock on the door loudly again, announce FM Maintenance/custodial/residence life again and that you have a key. Wait 10 seconds again.
3. Knock on the door while entering the unit, state loudly "**FM Maintenance/custodial/residence life, I'm coming in your room, I have a key**"

## Emergency Restrictions Policy

During emergency situations or recovery from a critical circumstance, Dalhousie may choose to impose enhanced restrictions to support the safety, health and well-being of students and the residence community. Critical measures may be required to respond to evolving emergencies situations (i.e., pandemic, public state of emergency, natural disasters, weather related closures).

When emergency restrictions are deemed appropriate, all students will be informed of applicable changes via their Dalhousie NetID email address. Notices will also be posted throughout residence. It is the student's responsibility to remain up to date regarding current emergency restrictions. Information provided to students will include the consequences of non-compliance with current emergency restrictions. Residence Life Managers will be available to answer any questions or clarify required changes on behalf of residents. At any time during the application of emergency restrictions, Residence Life may choose to add, alter, or remove any enhanced restrictions and will advise students of the change.

The following are examples of restrictions that may be imposed as the result of evolving emergency situations:

- No guests allowed at any time for any reason. Current guests at the time of announced restrictions will be asked to leave the premises immediately.
- No travel between residence houses or floors. Students must stay on their assigned floor/house.
- Restricted or no access to residence lounges and kitchens.
- Possession and consumption of alcohol, non-prescribed cannabis products and any recreational drugs are prohibited in all residences. To enforce this restriction, bag checks may be instituted at Residence Life's discretion.
- Restrictions on the number of students allowed per room. Room parties or gatherings are prohibited.

Failure to comply with emergency restrictions will be considered a violation of the Residence Community Standards and could result in an immediate termination of your residence agreement depending on the nature of the violation.

## Noise and Quiet Hours

“Quiet hours” are designated times when residents are asked to limit noise so that others can study, sleep, or unwind without disruption. During these hours, activities should be kept to a volume that doesn't carry beyond your room or common areas. Residents are expected to respect each other's right to be free from unreasonable noise and to sleep and study without interruption. Persistent or excessive noise that disrupts others will lead to follow-up through the student conduct process. Even outside of quiet hours, we ask everyone to keep noise at respectful levels so all community members can enjoy a peaceful environment.

Community-created charters help define what “loud” means for us collectively and support shared accountability in upholding those expectations. Please note: Amplified sound equipment is not permitted in residence. This includes, but is not limited to, guitar or bass amps, subwoofers, and high-powered stereo systems. If you bring these items to residence, you'll be asked to remove or store them elsewhere.

Quiet hours for all Dalhousie residences (with the exception of the quiet floorscommunities) are:

- Sunday to Wednesday: 10:00 p.m.–8:00 a.m.
- Thursday: 11:00 p.m.–8:00 a.m.
- Friday and Saturday: 1:00 a.m.–8:00 a.m.

Exam Quiet Hours: 24-hour quiet hours go into effect the Monday a week before classes end. Relaxed hours are from 7:00 PM–9:00 PM daily.

## Guest Policy

**A guest is considered anyone who is not a resident of the building/house they are visiting. This includes residents from other Dalhousie residence buildings.**

The guest policy is created to support the needs of community building to allow us what's best for the community. Students are permitted to have up to three guests in residence at a time. Students can host a guest for a maximum of three nights in a row and up to a maximum of ten nights in a month. For additional stays, students must receive approval from the Residence Life Manager. External guests who are between the ages of 16 and 18 are required to provide emergency contact information (parent/guardian) to residence life staff when a guest is registered. External guests under the age of 16 are not permitted to stay in residence.

All residents are responsible for the behaviour of their guests, including responsibility for damages. Guests must be always accompanied by the resident host. Therefore, both a host and a guest from another residence may be held responsible for violations of the Residence Community Standards. Anyone that a student permits to enter the residence building is considered their guest. **Guests are required to sign-in to any residence building when sign-in tables are present.**

There are three stages to the guest policy, outlined below. The decision to move between phases will be dependent on the time of year, current building trends, and the safety and security of students. Residence Life reserves the right to modify the dates communicated below based on community need.

### Welcoming

No external guests or internal overnight guests are permitted in residence. Internal guests are defined as those who live in another residence at Dalhousie.

Welcoming guest permissions are in place from August 30th–September 15th, 2025.

### Active

Limit of two guests allowed in residence. The Active phase is in place during the following periods:

- October 16, 2025–October 20, 2025
- October 30, 2025–November 3, 2025
- December 3, 2025–December 20, 2025
- January 8, 2026–January 12, 2026
- March 12, 2026–March 19, 2026
- April 6, 2026–April 24, 2026

### Regular

Internal and external guests are allowed in residence (up to 3 guests at a time).

Guests may be asked to leave at any time if they are not acting in accordance with the Residence Community Living Guide. Guests who violate the Guide may be banned from returning to a specific residence building or all residences.

Interim or emergency guest restrictions may be put in place and changed as required to ensure the safety, health and well-being of students and the residence community. Information on changes to guest restrictions or registration requirements will be communicated to residents.

## Dignity & Respect

Our community is strengthened by the growth fostered by an inclusive residence environment. Every person has equal worth and deserves to be treated with dignity and respect.

We live and learn together, maintaining an environment of mutual respect and interpersonal curiosity, striving for positive interactions with one another. By learning from each other, we can gain a greater understanding and appreciation for our fellow people.

We are responsible for our actions, and our behaviour reflects our principles. Any form of abuse, harassment, threat, or violence is incompatible with our core commitments and will not be tolerated. We do not accept ignorance, anger, alcohol, or substance abuse as a valid excuse, reason, or rationale for negative behaviour.

### ► Violence

Any action that results in harm or has the potential to harm an individual or individuals. These actions include physical assault and threats (e.g., verbal, physical, or electronic, i.e., cyber-bullying) of violence.  
(6 points assigned)

### ► Sexualized Violence

At Dalhousie, sexualized violence is defined by the [Sexualized Violence Policy](#) as “an act of violence, whether the act is physical or psychological in nature, that is characterized by an attempt to threaten, intimidate, coerce or engage in any unwelcome behaviour of a sexual nature against a Member of the University Community without that Member’s Consent. Sexual Assault and Sexual Harassment are subsets of Sexualized Violence, defined above. Other examples include, but are not limited to, creating (filming, photographing or altering) and/or sharing images non-consensually, stalking, voyeurism, and stealthing.” All incidents of sexualized violence in residence are referred directly to the Dalhousie Human Rights and Equity Services office to be followed up with according to Dalhousie’s Sexualized Violence Policy.

### ► Racism and/or Oppression

Dalhousie Residence Life is committed to eliminating racism, oppression, and discrimination in our residence communities to ensure complete and equitable participation for all residence students. Use of racial slurs, derogatory language, graffiti/vandalism/hate symbols, or mistreatment of racialized, disabled, Queer, Indigenous or other members of the residence community, including Residence Life professional and student staff will not be tolerated. Incidents of racism, discrimination and oppression may be referred to Dalhousie’s Code of Student Conduct.  
(6 points assigned)

### ► Hazing

Initiating or attempting to initiate any activity that requires or expects from someone who wishes to join, or to maintain full status in, a group that humiliates, degrades, or risks emotional and/or physical harm, regardless of that person’s willingness to consent or participate. Voluntary participation is not an excuse for hazing. Participating in activities, or encouraging activities such as dare nights, assignment of pranks, etc., are considered hazing and are prohibited. Hazing incidents in residence may be referred to Dalhousie’s Code of Student Conduct.  
(6 points assigned)

### ► Weapons

Possession of items that can be used as, or believed to be, weapons such as large knives, martial arts weapons, firearms, pellet or B.B. guns, or replica weapons. The Dalhousie Code of Student Conduct may also apply.  
(6 points assigned)

### ► Incivility towards others

Any action or behaviour that has a significant impact on any member of the residence community, including Residence Life professional and student staff, is unacceptable and creates a hostile or toxic environment.  
(3-6 points assigned)

Examples of incivility towards others include, but are not limited to:

- bullying
- pranks
- derogatory comments
- mistreatment of any university staff

### ► Disruptive Conduct

Inappropriate or disruptive conduct (e.g., oral, written, graphic, electronic, or physical) by an individual or individuals that is unacceptable, unwanted, harmful, or offensive and may have a negative impact on the residence community. Professional staff may confiscate speakers or audio equipment creating excessive disruption in residence.  
(1-3 points assigned)

Examples of inappropriate behaviour include, but are not limited to:

- Engaging in potentially destructive activities in residence
- Posting posters, signs, or other décor on a residence room door with content that is unacceptable, harmful, or offensive
- Leaving a space in an unreasonably unclean or disorderly condition
- Banging on doors
- Excessive noise throughout the year

### ► Failure to Comply

Failure to comply with any reasonable instructions, requests, and/or Agreements of/with any staff member of Dalhousie Residences, Ancillary Services, Security Services and/or Emergency Health Services or any other university or public official where such failure endangers the health or safety of self or others and hinders the work of the Residence Conduct process.  
(2 points assigned)

Examples include:

- falsifying documents
- lying to university staff members
- refusal to show identification
- providing false ID or name
- refusal to open door for a staff member

## Safety & Security

Safety and security are shared responsibilities for everyone in residence. Your residence should feel like home, a place where everyone feels safe, respected, and supported. Creating and maintaining that environment is a collective effort. Each member of our community plays an essential role in looking out for themselves and their neighbours. By showing care, respect, and responsibility in our shared spaces, we help build a community where everyone can thrive.

### ► Unauthorized Access to University Spaces

Entering or attempting to enter any offline/locked/secured area or private space without the permission of Dalhousie's Residence Life or the resident. Tampering with an intrusion alarm or any secured door; tampering with locks.  
(2 points assigned)

Attempting to gain or gaining access to restricted areas such as roofs, offices and maintenance areas.  
(3-6 points assigned, depending on severity)

### ► Misuse of Residence Keys/Key cards

Unauthorized use of residence keys/key cards. This includes attempting to cut or copy keys/ key cards, tampering with locked key rings, and lending keys/key cards to others. Tailgating and/or fraudulently gaining or attempting to gain entry to another residence room or building.  
(2 points assigned)

### ► Fire Alarm Evacuation and Re-entry

Failure to promptly evacuate a residence in the event of a fire alarm or re-entering a residence building after evacuation without authorization from Residence staff, Security Services, or the local Fire Department.  
(2 points assigned)

### ► Fire Hazards

Operating any flame or burning of any substance (e.g., potpourri burners, incense, hookahs, bongs, candles, e-cigarettes/vaporizers, and smoking of any legal substance) in residence; using hazardous materials or non-CSA approved electrical appliances in residence. Obstructing/congregating in residence hallways, stairwells, doorways or exits, common rooms, or other areas constituting a fire hazard. Exceeding the posted capacity of any room (including lounges, kitchens, laundry rooms, etc.).  
(2 points assigned)

### ► Smoking in Residence

Operating any flame or burning of any substance in residence is strictly prohibited. This includes smoking cigarettes, cannabis, or the use of e-cigarettes and vaporizers.  
(2 points assigned)

### ► Tampering with Fire and Life Safety Equipment

Tampering with, damaging, and/or misusing fire prevention, detection, or life safety equipment. This includes, but is not limited to, hanging materials from sprinklers or detectors, covering or disarming smoke detectors, damaging or tampering with ceiling tiles, and window screens, and throwing or dropping items out of residence windows.  
(3-6 points assigned, depending on severity)

### ► Theft

Taking, attempting to take, or relocating University or residence property without permission. Taking, or attempting to take, without permission, the belongings of another individual.  
(2 points assigned)

## Community Living

Living in a residence community means treating your neighbours with respect, kindness, and consideration. Being a good community member is about more than just coexisting; it's about actively contributing to a positive and supportive environment. A successful community is built on everyone's willingness to listen, help, and work together so that we can all live, learn, and grow in a space we're proud to share.

### ► Noise

Failure to maintain a level of noise that respects others in the residence community and their ability to study, sleep, or otherwise enjoy the residence environment  
(1-3 points)

### ► Guest Behaviour

Residents are responsible for the behaviour of their guests at all times. If a guest's behaviour constitutes a violation, the resident will be held responsible and associated points may be assigned.

- allowing a guest entry through an exit door to avoid the sign-in process constitutes a 2-point violation
- having a guest during a period where guests are prohibited, such as the beginning of the academic year, emergency restrictions, etc. constitutes a 3-point violation or above, depending on the severity

### ► Scents, Scented Products & Scent of Cannabis/Tobacco

Dalhousie endorses a scent-free environment on campus to protect residents with environmental sensitivities/allergies. Usage of highly scented products in residence can include air fresheners, essential oils, perfumes, etc. Residents are responsible to manage the scent related to cannabis/tobacco usage, so it does not disturb the community.  
(1 point assigned)

Scent, as determined by university staff, can be detected through various means, and includes but is not limited to the following:

- Scent on person after smoking
- Improper storage of smoking products (pipes, bongs, grinders, vapes, e-cigarettes)
- Ashes of cannabis/tobacco
- Scents or bad odours caused by poor personal or room hygiene

### ► Unsanctioned Gathering

It is prohibited to advertise, announce, organize, run, and/or host a gathering involving the consumption of alcohol, cannabis, narcotics, controlled substances, or that violates any policy of the Residence Community Standards.  
(2 points assigned)

## Building Care

Caring for our residences is a shared responsibility. As community members, we all play a part in maintaining a clean, functional, and welcoming space. Building care means taking ownership of how we use and treat our shared environment and recognizing that our actions impact not just ourselves, but all of the other students and staff who live and work in our residences. By respecting our space and each other, we help create a residence that truly feels like home.

### ► Altering Residence spaces

Inappropriate or disruptive use (e.g., oral, written, graphic, electronic, or physical) by an individual or individuals that is unacceptable, unwanted, harmful, or offensive and has or may have a negative impact on the residence facilities. Examples include, but are not limited to:

- Tampering with window stops, window screens, alteration, or construction of any part of a residence room;
- Applying LED light strips to any part of a residence room, use of tape, nails, screws, tacks, staples, or pins
- Removal/relocation of residence furniture from residence rooms or common spaces.

Only adhesive poster strips provided free of charge by the Residence front desk personnel or students may use 3M products to decorate their rooms.

(1 point assigned)

### ► Pets in Residence

Possession of pets in residence except for fish. Non-dangerous fish are allowed in residence provided they are kept in an aquarium no larger than 2'x1'x1', the container is cleaned regularly, and no illegal or poisonous species are kept. Service and support animals are not considered pets and are permitted when part of an approved accommodation.

(1 point assigned)

### ► Room Occupancy

All residence spaces (including bedrooms, lounges, kitchens, laundry rooms, common spaces, lobbies, etc.) have maximum occupancy limits. The maximum occupancy limit of any residence room/suite is ten (10) people, including the room owner(s), unless otherwise directed by current interim measures or emergency restrictions.

(1 point assigned)

### ► Canvassing & Promotion in Residence

The University does not permit canvassing, any third-party advertising, and/or operation of a business in its residences.

(2 points assigned)

Prohibited activities include but are not limited to:

- slipping flyers under doors,
- door-to-door knocking,
- door hangers,
- stickers,
- or other promotional materials being used/placed in residence.

### ► Damages to/or within Residence Buildings

Any willful, malicious, attempted destruction, vandalism, defacing (graffiti), or negligent destruction of public or private property in or around residence, including residence dining halls; actions affecting any mechanical, electrical, or structural changes to a residence room or building; failure to uphold reasonable standards of cleanliness (e.g., common rooms, washrooms, hallways, etc.). Possessing biohazardous materials in a residence room, washroom, hallway, or common space is prohibited. This also includes encouraging individuals to commit an act of vandalism or property damage (inciting by words or actions, filming, etc.) will be considered a violation of this policy.

(2-6 points assigned).

Additionally, any individual(s) responsible for damage will be required to pay associated repair and / or clean-up costs.

Living in residence means being part of a shared community, where each person plays a role in maintaining a respectful and safe environment. Participating in regular community meetings and the community charter provide an avenue to show up and support your community. When damage/vandalism occurs, Residence Life will seek to identify and hold individual(s) responsible for damage accountable.

All residents on a floor and within a house are collectively responsible for the care of common areas. When unattributed damage occurs and no individual(s) take responsibility, the cost of repairs will be shared among all residents in the affected house/building when the cost of damage/repair/cleaning exceeds the threshold of reasonable damage.

In some cases, social or recreational privileges may be suspended in response to significant or recurring damage. This reflects the shared commitment to treat the space — and each other — with care.

**These costs are not punitive — they reflect the actual expenses charged to Dalhousie for repairs or cleaning.** Examples include holes in walls, tampering with windows or plumbing, or writing on university property.

## Substance Use & Harm Reduction in Residence

Dalhousie is committed to fostering a campus culture that endorses healthy, responsible, and low-risk consumption practices among students. We are also realistic, knowing that some students will choose to use substances, and we recognize that a harm-reduction approach in residence makes us all safer. **The rules below are not intended to be punitive, rather the assignment of points will result in Residence Life staff following up because we're concerned about you and our community.**

Intoxication on its own is not a violation of the Residence Community Standards and you will not be in trouble for seeking help for yourself or others. Residence Life encourages students to take care of each other by seeking help if someone requires assistance for over-intoxication so an emergency medical response can be initiated if required. Students can seek support by contacting the CHL of their building or a Residence Life Don by calling 902-956-0750 or by contacting Dal Security (through DalSAFE app or by calling 902-893-4190).

The legal age for purchasing and consuming alcohol and cannabis in Nova Scotia is 19 years of age. If a student is under the age of 19 and is in possession of alcohol and/or cannabis, it will be disposed of by the student under the supervision of a professional staff member or may be confiscated by a professional staff member.

Residents who have been prescribed the use of cannabis by a medical professional, should refer to our information about accommodations in residence in this guide.

### ► Open Alcohol in Residence

Possession or consumption of open alcohol in any space other than a private residence room or residence lounge is prohibited (lounges are limited to one standard drink at a time). This includes public areas within or around residence such as hallways, common rooms, stairwells, washrooms, and dining halls, and all designated alcohol and substance-free areas.  
(1 point assigned)

### ► Alcohol Quantity

Possession of glass alcohol bottle(s) in or around residence. (1 point assigned)

Possessing large containers of alcohol including, but not limited to kegs, mini-kegs, borgs, Texas mickeys, etc.  
(2 points assigned)

### ► Underage Alcohol or Cannabis Use

Possession or consumption of alcohol, cannabis, cannabis by-products (including but not limited to oils, products considered edibles, seeds, or plants), possession of cannabis accessories (including but not limited to bongs, grinders, pipes, and vaporizers), in or around residence while under the age of 19.  
(1 point assigned)

### ► Unsafe Consumption or Use of Cannabis

Smoking or vaping a cannabis product in or around Residence. Consumption in any form is prohibited in public spaces (such as hallways, common rooms, stairwells, washrooms, dining halls, including all designated alcohol and substance free areas.)  
(2 points assigned)

Possession of more than 30 grams of dried cannabis or equivalent while over the age of 19. Cannabis stored in an improper container (not government-issued). Creation of cannabis by-products in residence (ex., Cooking, baking, etc.).  
(2 points assigned)

### ► Cultivation of Cannabis in Residence

Participation in or in association with the manufacturing, cultivating, growing, and/or preparing, of cannabis in or around Residence. Possession of cannabis plants.  
(2 points assigned)

### ► Promotion of Unsafe Alcohol Consumption

Any possession of items or displays that are perceived to promote unsafe alcohol consumption (e.g., funnels, trophy walls, drinking game tables, wizard staffs, etc.) Any possession of displays of empty alcohol containers. Participation in or association with drinking games, promotion of drinking culture, or any activities that promote excessive or rapid consumption of alcohol.  
(2 points assigned)

### ► Alcohol or Cannabis Purchase or Provision for Underage Residents

Purchasing or providing alcohol, cannabis or cannabis by-products for underage residents or their guests.  
(2 points assigned)

### ► Delivery of Alcohol or Cannabis

Deliveries of alcohol or cannabis to any residence building are prohibited.  
(2 points assigned)

### ► Distribution of Cannabis in Residence

Possession of cannabis for the purpose of distribution/trafficking/dealing/selling. Possession of items for the purpose of distribution/trafficking/dealing/selling cannabis (scales, "dime bags").  
(2 points assigned)

### ► Possession or use of illegal substances

Possession or use, in or around residence, of any narcotic or controlled substance, including prescription medication, for purposes other than those for which they were prescribed, and includes administering, delivering, giving, selling, sending, transferring, or transporting a controlled drug(s) or substance(s) to others, which may be inferred by the circumstances surrounding the possession including but not limited to factors such as quantity and/or quality of the drug(s) or substance(s); the value of the drug(s) or substance(s) and/or the presence of related drug paraphernalia.  
(3-6 points assigned, depending on severity)

# Residence Community Standards Process

Living in residence comes with standards for student conduct. The Residence Community Standards serve as a gauge to assess whether conditions are present to ensure residence communities are fun, safe, and inclusive. If you are involved in behaviour which results in points against you for violations of the Residence Community Standards, the information below will help guide you through our process and provide insight into how you can be engaged and prepared along the way.



## INITIAL NOTICE

Student is notified by Dalhousie that they have been accused of violating a community standard. In serious incidents, the use of interim measures may apply.

## SUPPORTS AVAILABLE

Students have supports available to them throughout the Student Conduct process, including Dalhousie Student Advocacy Service, or informal supports like family and friends (who are not involved in the incident).

## INFORMATION GATHERING

The Residence Office will gather information from various parties to determine the facts. The student will meet with the Residence Office, but can choose not to provide a statement.

## ANALYSIS

The Residence Office will be fair in their assessment of the situation and endeavor to engage with students in a way that holds true to our core commitments.

## COMMUNICATION OF FINDINGS

A decision letter will outline if the individual has been found responsible for a violation. If responsible, it will include the decision, the points accrued, and the invitation to participate in building a resolution plan.

## RESOLUTION PLANNING

A resolution plan will be developed collaboratively between the Residence Office and the student. The focus is on learning, personal growth, repairing the harm to community, and ongoing student support.

## Step I

**Initial Notice**

Student is notified by Dalhousie that they have been accused of violating a community standard. In serious incidents, the use of interim measures may apply.

## Step II

**Support Available**

Students have supports available to them throughout the Student Conduct process, including Dalhousie Student Advocacy Service, or informal supports like family and friends (who are not involved in the incident).

## Step III

**Information Gathering**

The Residence Office will gather information from various parties to determine the facts. The student will meet with the Residence Office, but can choose not to provide a statement.

## Step IV

**Analysis**

The Residence Office will be fair in their assessment of the situation and endeavor to engage with students in a way that holds true to our core commitments.

## Step V

**Communication of Findings**

A decision letter will outline if the individual has been found responsible for a violation. If responsible, it will include the decision, the points accrued, and the invitation to participate in building a resolution plan.

## Step VI

**Resolution Planning**

A resolution plan will be developed collaboratively between the Residence Office and the student. The focus is on learning, personal growth, repairing the harm to community, and ongoing student support.

**WHAT YOU MIGHT BE FEELING**

Feeling upset, defensive, and worried about fairness are all common responses to receiving notification like this. This is why we take care to deliver this in-person so you can ask the questions most pertinent at the time.

In serious incidents, the use of interim measures may be appropriate to create time and distance to undertake the investigative process.

Resist limiting the search to a defender or a witness alibi. Those folks have other value in the process and may be important names to provide at your information gathering meeting. A support person is someone who knows you well enough to ensure you can show up at your best. A person who will give you encouragement to listen and/or speak up as required. Despite our efforts to the contrary, these processes can still feel overwhelming, and a support person is always welcome.

You will have the opportunity to participate in a meeting with Residence Office staff. This meeting aims to provide a space for open and honest communication. If you choose, you will have the opportunity to help the Residence Office build out a picture of what happened. The goal is not to shame or blame but, many students report feeling anxious about coming to this meeting. Think of the information gathering as an exercise to understand what happened and what needs to happen moving forward, instead of an effort to punish students. Should you choose not to participate, the conduct team will move forward without your input.

You might be worried or nervous about the decision. You should expect that the conduct team will be fair in their assessment of the situation. They will start looking at your matter afresh.

When doing their work, the Residence Office staff will endeavor to engage with you in a way that holds true to our principles and commitments while also considering the safety and security of students, staff and other members of the residence community

In cases where the student has accepted responsibility for their role in the incident, and acknowledged the impact that it caused within the community – regardless of their intent – it is obviously less surprising. You might be feeling differently especially if you were hoping for another outcome. You might be shocked, angry, experiencing a range of emotions from guilt to worry or shame.

Most people will quickly get to saying, “I’m sorry”. Push past that! You will want to build a plan that pays attention to the conditions required to shift behavior in meaningful ways. It is figuring out how to “feel sorry” and “reflect sorry in action” that is about the connections to other impacted people and the residence community more generally.

**QUESTIONS YOU MIGHT BE ASKING**

- What happens next?
- Will I get kicked out?
- How many points do I have now?
- How many points is this incident worth?
- How do I fight this?
- Will this impact my study permit?

- Should I tell my parents?
- I’m worrying about this process and need support around that – who can I speak with separately?
- I don’t know anyone here – what should I do?

- What if I have witnesses or other evidence, I want them to consider?
- What should I do if I want to be honest, but I don’t want to get other people in trouble?
- How will you use what I say?
- What are the things that would make things better?

- There were some interim measures in my letter – before even hearing my side of the story, how is that fair?
- This is my second time at the Conduct Office, will that make it worse?
- What if there is a “no finding” against me for a violation but it still feels weird/tense in residence?

- Will this affect my ability to continue living in the residence or impact my academic standing?
- Is there an opportunity to appeal the decision if I don’t agree with it, and if so, what is the process?
- I have ideas about how to make things right, can I just start doing that on my own or do I have to wait for a plan?
- How long will this take?

- What if I initially didn’t participate in building the plan but I’d like to reconsider and participate now?
- How am I supposed to come up with my own punishment?
- What did the other person say they wanted or needed from me?
- What if I don’t follow through on this plan?

**HOW YOU CAN PREPARE FOR THIS STEP**

- Be informed of the allegation and process steps.
- Respond to the notice by e-mail acknowledging receipt, and confirm your meeting.
- Read over the Residence Community Living Guide. Pay attention to areas of concern.

- Be supported or represented, if requested.
- Reach out to someone trusted, such as a close friend, family member, or counselor, to discuss concerns and fears. Sharing thoughts and feelings can provide emotional support and help gain a different perspective on the situation.
- Set aside time following the meeting to connect with the support person and debrief.

- Be heard and participate in gathering information.
- During the meeting, listen and stay composed. Take deep breaths, and speak clearly and respectfully. Maintaining composure will enable an individual to present their side of the story more effectively.
- Write down thoughts and questions. Notes are a good way to ensure the important points are raised.
- After the meeting, consider sending a follow-up email or letter to the Conduct Office summarizing key points discussed and any additional information an individual may want to provide.

- Be confident that process is unbiased and principled.
- Focus on mental preparedness to help present the case in the best possible way.
- Take time to identify the specific reasons behind personal worry about bias or unfairness. Are there past experiences that have influenced perception?
- Be honest with the Conduct Staff about concerns, and work together to build confidence that the process is principled and accessible. Break down concerns into specific issues to help them be addressed effectively.

- Be informed of decision & reasons.
- Check in with a support person.
- Follow up with the Conduct Office if there are further questions. If the decision is unclear, seek an explanation but do not attempt to argue a new position.
- If interested, ask about the appeal process.
- Start thinking about the resolution plan before the next meeting with the Conduct Office. Consider what people might need to start moving forward from this incident in a positive way.

- Be involved and informed when process is completed.
- Build a plan that pays attention to the conditions required to shift behavior in meaningful ways.
- A successful plan is one that focuses on addressing the harm caused, promotes a sense of responsibility for behaviour and impacts, and helps strengthen relationships in the residence community.

## Confidentiality

Residence Life and Residence Office team members will respect the confidentiality of all persons, including the complainant, respondent, and witnesses.

However, confidentiality cannot be assured in the following circumstances:

- An individual is at imminent risk of self-harm.
- An individual is at imminent risk of harming another person.
- There are reasonable grounds to believe that others in the residence community, broader campus community, and/or local community may be at risk of harm.
- Individuals within the university community must know certain information to carry out their responsibilities.
- Where there is a legal obligation to report to authorities.
- Where there is a legal obligation to act or cooperate with an extra-university judicial process.

In all circumstances outlined above, only the information deemed necessary and appropriate will be disclosed to the appropriate parties (including but not limited to Residence Life, Dalhousie Legal, Dalhousie Security, the Appeal Review Board, the Residence Office, and the Office of the Vice-Provost, Student Affairs).



## Addressing Behaviour Concerns or Misconduct

Concerns about student misconduct may be documented in incident reports by Residence Life or Security Services. The details of an incident of misconduct can be brought forward by any student leader and/or professional staff member of the Residence Life team, Dalhousie Security, and/or members of our facilities, contract security and custodial staff. Any behaviours witnessed/reported through online platforms, including social media, may be used by Residence Life as the basis of a concern.

If a resident has been impacted by the actions of another residence student or their guest, we encourage them to seek out the help of a CHL or professional staff member in Residence Life or Security Services, who can offer guidance on where to go for help. We encourage students to address minor issues like noise etc., by talking to their neighbours early, either one on one or by discussing concerns that affect the community at regular floor meetings. Residence Life staff can also assist students in developing skills related to having conversations with neighbours.

**For complaints or concerns that require a more formal response, students can file a complaint against anyone who violates their right to a safe, inclusive, and respectful environment by contacting Residence Life or Dalhousie Security.** A complaint against another student will be reviewed and addressed under the applicable Dalhousie policy, including but not limited to, the Residence Community Living Guide, Code of Student Conduct, or Sexualized Violence Policy. A student filing a complaint must do so according to the policy guidelines under which they will be filing. Residence Life, Dalhousie Security, or the Residence Office can help students determine which policy applies to their complaint and provide navigation support on how to proceed.

Students should feel fully supported when bringing forward a complaint, without fear of retaliation. Any attempt to intimidate, threaten, or retaliate against a student or community member for filing a complaint will be taken seriously and may result in a conduct response, in accordance with the Residence Community Living Guide.

**Students have the right to withdraw their complaint at any stage of the process.** However, in some situations, the University may need to continue addressing the concerns raised to protect the overall safety, health, and well-being of the Dalhousie community. Throughout this process, a student's right to confidentiality will be respected. Personal information will only be shared with those directly involved in addressing the concern, and only when necessary.

## Interim measures following a complaint

**There are conditions that warrant a heightened level of concern for student safety, health, and well-being.**

**Interim measures** are non-disciplinary conditions that may be imposed upon a Respondent where, and with respect to the circumstances, they are necessary to ensure:

- the safety and well-being of the Complainant, Respondent, staff, and the residence community, other Members of the University community;
- where there is evidence that the Respondent poses a threat of disruption or interference with the residence community or the activities of other residents.

Where interim measures are imposed, they must be proportionate to the seriousness of the alleged Residence Community Standards violation and as minimally restrictive as possible upon the Respondent to achieve their purpose. Interim measures may include but are not limited to immediate transfers or removals from residence, safety plans, and residence bans.

Decisions about interim measures are made by the Residence Life Manager and may be appealed in writing to the Assistant Director AC Housing & Campus Connections within 5 calendar days. The Manager will be given an opportunity to respond to the appeal and the Director will provide a decision in writing.

**Emergency measures** are enhanced restrictions Dalhousie deems necessary to support the safety, health and well-being of our students and the residence community, in response to evolving emergency situations. Such situations include, but are not limited to:

- communicable disease outbreaks and natural diseases
- the declaration of a public state of emergency

Emergency measures can include health and safety protocols, the imposition of new restrictions, and residence relocation. Emergency measures are regularly reviewed to ensure they remain responsive to the situation.

## Balance of Probability

The Residence Community Standard's findings of responsibility are based on the balance of probabilities. This means that to make a finding of responsibility; the evidence shows it is more likely than not that the alleged violation occurred. The balance of probabilities involves listening, observing, and evaluating information with care to support fair, compassionate, and thoughtful resolution.

## Assignment of Points

Points (explained in the "Residence Community Standards" section) are used to highlight the expected impact of negative behaviour to individuals or the broader residence community. As some offenses are more severe than others, points are assigned according to the severity of the situation. Residence Life will be in contact with students as they receive points to work through plans that address concerns.

## Resolution Plans

Resolution plans are developed in collaboration with students and the Residence Life team after a decision has been made about a community standard violation. These plans are designed with care and consideration for the full context looking at the circumstances, underlying causes, and the impact of what occurred. The purpose of a resolution plan is to support personal growth, foster understanding, and offer meaningful ways to repair harm. Each plan is tailored to meet the needs that arise from the situation and may involve various people who are best positioned to support a constructive path forward.

The Residence Life team will remain involved throughout the process to ensure students are supported and that the plan remains achievable and relevant. When a resolution plan is successfully completed, any related points will be removed. However, a record of the incident will be kept on file until the end of the academic year to maintain continuity and accountability.

Failure to participate in the resolution planning process will result in the assignment of points. If a student later wishes to re-engage in the resolution process, the Residence Life team is available to support and collaborate with them. If challenges arise during the completion of a plan whether due to unforeseen barriers or changes in circumstances, Residence Life staff will work with the student to identify what's getting in the way and make appropriate adjustments.

If new incidents occur before the current plan is completed, the plan may be revised to address current needs in a coordinated and supportive manner. Each resolution plan is unique. Some outcomes may involve a learning conversation or a caution, while others may include opportunities for restitution, hearing from those impacted, restriction from certain spaces or termination of the residence agreement. Not every situation will require a formal resolution plan, and the approach will always be guided by the specific needs of the situation.



## Termination of Residence Agreement

Dalhousie University is committed to fostering a safe, respectful, and supportive residence environment. While the goal is always to work collaboratively with students to address challenges, there are circumstances in which a student's Residence Agreement may be terminated. In such cases, the Student Support Team will make every reasonable effort to support the student through the transition, ensuring their dignity and wellbeing are respected throughout the process. A Residence Agreement may be subject to termination under the following conditions:

- The student accrues six (6) points under the Residence Community Living Guide
- The nature of the violation is assessed as having caused significant harm to the residence community, and the situation cannot be resolved through a resolution plan
- The student has demonstrated repeated or particularly serious violations of the Residence Agreement or the Residence Community Living Guide
- The student is unwilling to participate in creating or following a resolution plan intended to repair harm or rebuild trust within the community
- The student's health and safety needs exceed the level of support that can be provided by the Residence Life team

All decisions to terminate a residence agreement are made thoughtfully and in consultation with a standing Residence Operations Group, composed of representatives from Residence Life, Housing and Campus Connections, and Security Services. This group operates independently from the Appeal Review Board to ensure fairness and objectivity.



## Appeals

### Initiating an Appeal

Students may submit an appeal request if they have been found responsible for a violation of the Residence Community Standards and the result is eviction or when no reasonable plan can be arrived at. Appeals will be reviewed by the Chair of the Appeal Review Board and if accepted will be reviewed by the board in a virtual/in-person hearing.

An appeal will be heard by the Appeal Review Board if at least one of the following conditions are met:

- There is new information presented in the appeal submission that could change the decision that was not known by the resident at the time they were found to have violated the Residence Community Standards
- There is evidence of bias and/or procedural error (a flaw in the process of information gathering or considering an allegation)

The Appeal Review Board consists of the following members:

- Chair of the Appeal Review Board – AVP, Housing and Campus Connections or Director Dalhousie Security or their designate (dependent on availability)
- Two (2) Student Representative

A student may submit an appeal within five (5) calendar days of the decision letter date. To commence an appeal, students must complete the [Conduct Appeal Submission](#) form, indicating:

- The grounds under which the appeal is being made
- The explanation/reasons that support the grounds for appeal
- The requested resolution
- Any other supplementary documentation/information

Residence Life reserves the right to impose interim measures pending the hearing of the appeal. Any subsequent violations of the Residence Community Standards during the appeal period may result in immediate removal from residence, with no opportunity to appeal.

Submitting an appeal does not stay or delay an eviction. Students will be given a move-out date in their decision letter and must abide by this timeline. A student may apply for an extension to remain in residence pending the appeal review process if it extends past the eviction deadline by emailing the Manager, Residence Operations . An extension is never guaranteed.

The student can indicate in their appeal submission that they would like to attend the review meeting in person (or virtually). Students may also consult the [Dalhousie Student Advocacy Service \(DSAS\)](#) for support during the appeal review process.

The Chair of the Appeal Review Board will respond to the student's Conduct Appeal Submission form within 72 hours. The Chair of the Appeal Review Board will review the Conduct Appeal Submission form when it is received. The student must clearly state which grounds for appeal have been met. If insufficient information is presented in the Conduct Appeal Submission form to satisfy the grounds for an appeal, the request will be dismissed, and the student will be notified by email. This decision is final and cannot be appealed further.

Students evicted from residence may submit an appeal to have the 60-day financial penalty per the ["Residence Agreement"](#) waived by demonstrating financial hardship. Students must send this appeal request to the Manager, Residence Operations.

### Process for Appeal Review & Decision Making

The Chair of the Appeal Review Board will distribute the Conduct Appeal Submission package to the Appeal Review Board. If required, the Chair of the Appeal Review Board may request additional information about the student's conduct history from the Residence Office. All documents sent to the Appeal Review Board will also be made available to the student by the Chair of the Appeal Review Board.

The Appeal Review Board will review the appeal submission package within five (5) calendar days after receipt of the case files from the Residence Office. The appeal submission package will include the incident report(s), supporting documents from the original decision, the resolution plan and any relevant new information presented by the student during the meeting and/or submitted in writing with their appeal submission.

Appeal hearings (if granted) will take place virtually and will be led by the Chair of the Appeal Review Board. The hearing will begin with an overview of the case presented by the Chair. The student will then be able to present their information to the Appeal Review Board, and if a DSAS advocate is present, they may also provide additional comments. After the Appeal Review Board has asked questions, the hearing will conclude, and the Appeal Board will determine the outcome of the hearing. The Appeal Review Board's decision will be communicated by the Chair to the appellant within 24 hours via Dalhousie email.

The Appeal Review Board will overturn, amend, or uphold the original decision. Appeal decisions and reasons for those decisions shall be communicated to the appellant in writing. **All appeal decisions made by the Appeal Review Board are final and cannot be appealed further.**

# Residence Contacts

## ► Dalhousie Residence Office

902-893-7519

[residence.ac@dal.ca](mailto:residence.ac@dal.ca)

## ► Residence Life

[residencelife.ac@dal.ca](mailto:residencelife.ac@dal.ca)

## ► WiFi, TV & Phone Support

902-843-4325

[oncampus@corp.eastlink.ca](mailto:oncampus@corp.eastlink.ca)

[eastlink.ca/oncampus](http://eastlink.ca/oncampus)

## ► Food Services

902-897-1952

[shawn.kumar@compass-canada.com](mailto:shawn.kumar@compass-canada.com)

[dal.ca/mealplan](http://dal.ca/mealplan)

## ► Campus Security

902-893-4190

[security@dal.ca](mailto:security@dal.ca)

[dal.ca/security](http://dal.ca/security)

## ► Off-Campus Contacts

**Emergency (fire, medical, police, ambulance, poison control):** 911

**Police (24-hour non-emergency):** 902-895-5351

**Municipal Services and Information:** 311

## ► On-Campus Contacts

**DalCard Office**

• 902-893-7900

• [dalcard@dal.ca](mailto:dalcard@dal.ca)

• [dal.ca/dalcard](http://dal.ca/dalcard)

## ► Student Health & Wellness

• 902-893-6300

• [dal.ca/studenthealth](http://dal.ca/studenthealth)

**Dalhousie Student Union:** 902-494-1106

Your  
dorm room's  
delivery  
address

Student name  
Box #  
Residence Name  
Residence Address  
PO Box 550  
Truro, Nova Scotia  
B2N 5E3