

## **SENATE NOMINATING COMMITTEE (SNC)**

### **TERMS OF REFERENCE**

#### **PURPOSE**

The purpose of the Senate Nominating Committee is to oversee the nomination of Senate Officers and Senate Standing Committees members.

#### **COMMITTEE MEMBERSHIP**

##### **1. Elected Voting Members**

1 member from each Faculty, except the Faculty of Graduate Studies, no fewer than 3 of whom shall be Elected Academic Unit Senators, as nominated by the Senate Planning and Governance Committee for three-year staggered terms.

##### **2. Student Voting Members**

1 student appointed by the Dalhousie Student Union.

##### **3. Chair**

The Chair shall be elected from among the Committee members for a one-year term at the commencement of each academic year.

#### **RESPONSIBILITIES**

The Senate Nominating Committee is responsible for the following:

##### **1. Nomination of Senate Officers**

- a) Developing procedures for the nomination of Senate Officers and recommending to Senate the adoption of same;
- b) Making nominations for Senate Officers to Senate in accordance with Section 3.2 of the Senate Constitution; and
- c) Making recommendations for temporary replacement for Senate Officer vacancies and leaves in accordance with Section 3.2 of the Senate Constitution; and

- d) making recommendations for re-appointment of Senate Officers to Senate in accordance with Section 3.2 of the Senate Constitution.

2. **Nomination of Senate Standing Committees**

- a) Developing procedures for the nomination of Elected Voting members of Senate Standing Committee members, and recommending to Senate the adoption of same;
- b) Making nominations for Elected Voting Members of Senate Standing Committees to Senate in accordance with Section 5.1(d) of the Senate Constitution; and
- c) Making temporary replacements where an Elected Voting Member of a Senate Standing Committee is absent for six months or less, in accordance with Section 5.1(f) of the Senate Constitution.

3. **Other tasks**

- a) Taking whatever action is required to fulfill the mandate of this Committee; and
- b) Executing other tasks as directed by Senate.