

## Dept/Faculty

- Choose priorities for new and modified programs (department and faculty priorities)
- Demonstrate how new/modified programs align with institutional strategic priorities.
- Ensure appropriate curriculum/ degree structure for the field of study
- Identify department/faculty-level challenges and develop solutions
- Review and approve responses to recommendations from previous committees and Academic Support Units
- Ensure proposal includes a description of Equity, Diversity and Inclusion (EDI) initiatives within the host Faculty/Department, and any elements within the program which are contributing to improved EDI in curriculum or within the institution
- Verify syllabi comply with university policy
- Ensure all elements on the checklist have been included with the proposal package and development procedures have been followed
- Approve proposals to proceed to FGS/Senate

## UAPSC/APCC

- Verify completeness and clarity of proposals
- Confirm appropriateness and alignment of learning objectives with degree-level expectations and course structure
- Ensure proposal takes into consideration impacts on students and other programs
- Ensure changes are well-justified from a resource perspective, and recommendations are adequately addressed
- Ensure all previous comments and conditions have been addressed
- Recommend proposals to SAPRC

## SAPRC

- Evaluate the proposed program's impact on other programs; confirm appropriate consultations have occurred and opportunities for collaboration have been explored
- Review the proposed program's alignment with institutional strategic priorities
- Identify and address potential risks
- Ensure all previous comments and conditions have been addressed
- Approve Major Modifications on behalf of Senate; endorse submission to MPHEC
- Recommend New Programs to Senate

# Assessment of Program Proposals

*(Major Modifications/New Programs)*

*This is a living document and is subject to continuous update and improvement. At a minimum, each participating committee shall review and discuss the flow chart annually.*

*Last endorsed by Committee: SAPRC (5-Oct-2020), UAPSC (10-Sept-2020), APCC (15-Sept-2020)*