STUDENT REQUEST FOR ACCOMMODATION

Students experiencing barriers to participation in a University activity due to a characteristic protected under provincial human rights legislation are entitled to accommodation to reduce or eliminate such barriers.

Accommodation Policy for Students

NAME: _______________________________ STUDENT #: B00 _______________________________

PROGRAM OF STUDY: _________________________ FACULTY: _________________________

DAL EMAIL: ___________________ PHONE (H): ___________________ (C): _______________

HOME PROVINCE/COUNTRY: ________________________________

- You should make requests for accommodation as soon as possible, when a barrier is identified.
  Requests for academic accommodation related to your classroom participation and class evaluation should be made prior to each academic year.

- Your request for accommodation cannot be assessed until all supporting documents and information are received by the Advising & Access Services Centre.

- An appointment with an advisor will be REQUIRED as part of the initial decision making process. An appointment to assess effectiveness of accommodations may be required when returning students are in academic difficulty.

- We will contact you to schedule an appointment, upon receipt of your request for accommodations.

I am requesting accommodations for the following Year/Term:

Fall ______ (YYYY)  Winter______ (YYYY)  Summer _____ (YYYY)

RELEASE OF INFORMATION

I understand that the details of my Request for Accommodations, including supporting documentation, shall be treated as strictly confidential, and shall not be disclosed to other persons without my consent except and to the extent that such disclosure is reasonably necessary for the effective implementation of the accommodation plan.

_________________________________________________________  ___________________________
Student signature  Date
In your own words, please identify potential barriers in your daily learning as a university student. Give specific examples of accommodations that have been successful in reducing barriers for you in the past. An Advising and Access Services Advisor will help to develop an accommodation plan based on the information provided here, supporting documentation, our current practices, and your program of study.

Test/Exam Barriers

Classroom Barriers

Other Barriers (including living in residence)

Submit this completed form to the Advising & Access Services Centre as early as possible. This will enable appropriate accommodations to be put in place as early as possible.

A DECISION CONCERNING YOUR REQUEST WILL BE EMAILED TO YOUR DAL EMAIL ADDRESS. It is your responsibility to check your Dal Email on a regular basis.

For office use only:

Date request recv at AASC: ______________

Date of appointment: ______________

Appt with advisor required: ______________

Name of Advisor: ______________